



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 December 2019 - 30 April 2020

Published by Jo Hutchison

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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Cabinet 28 Nov 2019 Council 10/12/19	Yes	Adoption of the Proposed Licensing Policy 2020-2023 Following consultation on the draft licensing policy and an assessment of responses received, this report seeks to adopt policy	Portfolio Holder for Regulatory & Community Safety Colin John Environmental Health Officer colin-john@tamworth.gov.uk	The draft report was presented to the Licensing Committee in August 2019. Formal consultation has been undertaken with a number of stakeholders including Staffordshire Police.	Adoption of the Proposed Licensing Policy 2020-2023

Open	Cabinet 28 Nov 2019 Council 10/12/19	Yes	Local Council Tax Reduction Scheme 2020/21 onwards To advise Members of the results and feedback from the consultation on the proposed Local Council Tax Reduction Scheme from 2020/21 onwards. To review the consultation feedback when considering potential changes to be applied in the Local Council Tax Reduction scheme for 2020/21 onwards	Portfolio Holder for Assets and Finance Lynne Pugh, Jane Smith Assistant Director Finance lynne-pugh@tamworth.gov.uk, Head of Benefits Jane-Smith@tamworth.gov.uk	Web based consultation exercise Local Community Groups Press releases	Local Council Tax Reduction Scheme 2020/21 onwards
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Open	Cabinet 28 Nov 2019 Council 10/12/19	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2019/20</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow Head of Finance joanne-goodfellow@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2019/20</p>
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Open	Cabinet 19/12/19	Yes	Provision of Legal Services to Tamworth Borough Council To provide options for the delivery of legal services to the Council	Portfolio Holder for Assets and Finance Anica Goodwin Executive Director Organisation anica-goodwin@tamworth.gov.uk		Provision of Legal Services to Tamworth Borough Council
Exempt	Cabinet 19/12/19	Yes	Grants Report Quarter 3 2019-20	Portfolio Holder for Housing Services and Communities Karen Clancy, Stephanie Ivey Partnerships Manager karen-clancy@tamworth.gov.uk , Partnership Vulnerability Officer stephanie-ivey@tamworth.gov.uk		Grants Report Quarter 3 2019-20

Open	Cabinet 19/12/19	Yes	Landlord Regulation - Councils Stock retained services Tamworth has consistently produced a Tenants Annual report since its introduction by the regulators. The Regulator of Social Housing (RSH) and the annual Consumer regulation report sets out the Consumer standards and the Annual report is one way of evidencing continuous improvement and compliance	Portfolio Holder for Housing Services and Communities Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Tenant Consultative Group (TCG) are part of the council landlord regulatory framework and involved in the report production	Landlord Regulation - Councils Stock retained services
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Open	Cabinet 19/12/19	No	Update on Housing Repairs & Investment Contract This report provides details of the outcome of the Housing Repairs and Investment procurement process. The report will provide information on the mobilisation of the new contracts and will provide an update on the progress of the new in-house call centre.	Portfolio Holder for Housing Services and Communities Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk	This report provides and update only N/A	Update on Housing Repairs & Investment Contract
Open	Cabinet 19/12/19	Yes	ASB Crime and Policing Act 2014 Public Space Protection Orders To consider renewal of current PSPO at Dosthill Park and request for new PSPO in Carisbrooke	Portfolio Holder for Regulatory & Community Safety Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk		ASB Crime and Policing Act 2014 Public Space Protection Orders

Open	Cabinet 19/12/19	Yes	Joint Waste Service Review Review of Joint Waste Service	Portfolio Holder for Culture and Operational Services Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk		Joint Waste Service Review
Open	Cabinet 22/01/20	Yes	Business Rates Income Forecast 2020/21 To report to and seek endorsement from Members on the Business Rates income forecast for 2020/21	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Business Rates Income Forecast 2020/21
	Cabinet 22/01/20	No	Provision of Fireworks Provision of Fireworks for the Tamworth Firework Event	Portfolio Holder for Culture and Operational Services Sarah McGrandle Assistant Director Operations and Leisure sarah-mcgrandle@tamworth.gov.uk		

Open	Cabinet 22/01/20	Yes	<p>Draft Budget & Medium Term Financial Strategy 2020/21</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 30th January 2020 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2020/21;</p> <p>Housing Revenue Account budget for 2020/21;</p> <p>Capital Programme; & Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner Executive Director Finance stefan-garner@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Local residents, businesses and stakeholders</p> <p>Joint Scrutiny Committee (Budget)</p>	<p>Draft Budget & Medium Term Financial Strategy 2020/21</p>
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Open	Cabinet 22/01/20	Yes	Lichfield District Council Preferred Options Consultation Response To seek approval to submit the Council's response to Lichfield District Council's Local Plan Review Preferred Options consultation.	Portfolio Holder for Regulatory & Community Safety Richard Powell Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk		Lichfield District Council Preferred Options Consultation Response
Open	Cabinet 22/01/20	Yes	Update on Tamworth Assembly Rooms Update members on the current position with the Tamworth Assembly Rooms and Conference facilities	Portfolio Holder for Culture and Operational Services Anica Goodwin, Thomas Hobbs, Sarah McGrandle Executive Director Organisation anica-goodwin@tamworth.gov.uk, Regeneration Officer thomas-hobbs@tamworth.gov.uk, Assistant Director Operations and Leisure sarah-mcgrandle@tamworth.gov.uk		Update on Tamworth Assembly Rooms

Open	Cabinet 22/01/20	Yes	Wild About Tamworth Service To seek permission to procure the Wild About Tamworth Service for the Borough.	Portfolio Holder for Culture and Operational Services Sarah McGrandle Assistant Director Operations and Leisure sarah-mcgrandle@tamworth.gov.uk		Wild About Tamworth Service
Open	Cabinet 22/01/20	Yes	Virement of Housing Revenue Account Capital Budgets This reports seeks approval to vire monies between Housing Revenue Account capital budgets to allow additional property acquisitions to take place.	Portfolio Holder for Housing Services and Communities Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk		Virement of Housing Revenue Account Capital Budgets

Exempt	Cabinet 22/01/20	Yes	Development of site in Caledonian for Council Housing This report sets out proposals for the development of the former depot site in Caledonian, Glasgote for the provision of Council Housing.	Portfolio Holder for Housing Services and Communities Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk		Development of site in Caledonian for Council Housing
Open	Cabinet 6/02/20	No	Start Up Business Grant Review Review of Start Up Grants to date and recommendations for future programme.	Portfolio Holder for Heritage and Growth Lorraine Farley, Matthew Fletcher Economic Development and Regeneration Officer lorraine-farley@tamworth.gov.uk, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk		Start Up Business Grant Review
Open	Cabinet 20/02/20	No	Quarter Three 2019/20 Performance Report	Leader of the Council John Day Knowledge, Performance and Insight Co-ordinator john-day@tamworth.gov.uk		Quarter Three 2019/20 Performance Report

Open	Cabinet 20/02/20	Yes	Write Offs - 1st April 2019 to 31st December 2019 That Members endorse the amount of debt written off for the period 01 April 2019 to 31 December 2019	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs 01 April 2019 to 31 December 2019
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Open	Cabinet 20 Feb 2020 Council 25/02/20	Yes	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2020/21</p> <p>For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2019/20 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2020/21;</p> <p>Housing Revenue Account (HRA) budget for 2020/21;</p> <p>the Capital Programme & Corporate Capital Strategy;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2020/21
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Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.